

Minutes
Board of Trustees Meeting
November 13th, 2024



PRESQUE ISLE DISTRICT LIBRARY

- Call to Order** The regular meeting of the Presque Isle District Library Board of Trustees was called to order at 2:59 p.m. on Wednesday, November 13th, 2024, at the Rogers City branch by Beach Hall. Board members present were Trustees Jennifer Altman, Terri Koss, Joni Rogers, Mary Hentkowski, Colleen Whitsitt and Art Nash. Staff present were Amber Alexander.
- Public Comment** None.
- Minutes** *Moved by Colleen Whitsitt and seconded by Joni Rogers to approve the minutes of the 10.9.2024 regular Board meeting. All ayes.*
- Financial Statements** *Moved by Jennifer Altman and seconded by Art Nash to accept the Accounts Payable and Checks Printed since last board meeting. Roll call vote was unanimous.*
- Directors Report**
Holiday Family Movie on Dec. 14th at 10 am.
2025 Programming planning underway.
Booksale is doing well with a boost from the shot clinic sponsored by LeFave Pharmacy.
Art was reappointed by City of Onaway.
State Aid, final 2024 budget and draft 2025 budget will be worked on for end of year.
Amber will be asking staff to come up with a goal or project for 2025.
Spectrum taking over Sunrise in the coming month and Vector will be doing upgrades in early December.
The Thunder Bay Film Festival is scheduled for January starting in Rogers City at the theater.
Staff Meeting was positive and moving forward. Reviewed Personnel Policy.
Rogers City Friends donated \$5,000 toward the HVAC at the theater.
- Old Business**
Colleen asked about the theater wall and mural and the costs associated with it. Anne is writing a grant with MACC. There may be a small portion that we will have to match. We are working with Kevin Burdick, who also did the fish mural. It will not cover the whole wall. The Friends may be a source for match.
- New Business**
Amber has had a discussion with IT, DesignTeam. He will keep us informed of upcoming proceedings and is confident moving forward. Beach has looked over bills and there is nothing amiss.
Moved by Jennifer Altman and seconded by Mary Hentkowski to remove Jeffery Hopp as signatory from the Radar Fund through Edward Jones. The three signatories will be Amber Alexander, Colleen Whitsitt, and Terri Koss. All ayes.
Moved by Art Nash and seconded by Mary Hentkowski to adopt the 2025-2028 Wage Schedule per the Personnel Policy and recent legislation. All ayes.
Moved by Jennifer Altman and seconded by Mary Hentkowski to go into Closed Session. All ayes.
Moved by Jennifer Altman and seconded by Art Nash to resume Public Session. All ayes.
Moved by Art Nash and seconded by Mary Hentkowski to give the Director, Amber Alexander a 4% increase on her annual evaluation, effective December 1st, 2024.
- Other Business**
Jennifer Altman noted that the carpet at Rogers City is looking extremely bad. Discussion on getting areas of carpet replaced in phases. Main area would include replacing carpet, shelving along the walls, and painting.
- Next Board Meeting** Next meeting will be held December 11th, 2024, in Rogers City.

Adjournment

Regular Meeting adjourned at 4:15 p.m.

Respectfully Submitted: Jennifer Altman